



STATEWIDE GROUP TRAINING (SA) INC

MEDIA POLICY

PURPOSE:

Statewide Group Training (SA) Inc (SGT) is committed to ensuring that information released via the media is true and accurate.

SCOPE:

This policy applies to:

- Board Members
- All staff, including: Managers, Field Officers, Administrative Officers; full time, part time, casual, temporary or permanent staff; apprentices and trainees, contractors, sub contractors, and work experience personnel.

POLICY:

Should any media releases/interviews be required from time to time they will be the responsibility of the Chief Executive Officer (CEO) or as delegated.

The Chief Executive Officer is the sole authority for the issue of media releases/interviews.

No employee has the authority to speak with or release information to any media outlet, without written authority from the CEO (or the Chairman of the Board in the absence of the CEO).

This authority may be delegated in whole or in part to officers nominated (in writing) by the CEO.

In the absence of the CEO, the Management team, will assume this responsibility in consultation with the Chairman of the Board.

APPROVED: KYM ANDERSON

DESIGNATION: CHIEF EXECUTIVE OFFICER

APPROVAL
SIGNATURE:

DATE: 8TH MAY 2024